

**HEAD TEACHER'S TERMLY WRITTEN REPORT**

**BACKGROUND INFORMATION AND CONTEXT FROM CENSUS**

**Pupils on roll (+Gender) – as at May 2021 census:**

	Boys	Girls	Total
F0	2 x 30hrs 3 x 15hrs	3 x 30hrs 6 x 15hrs	<b>14</b>
F1	4 x 30hrs 7 x 15hrs	7 x 30hrs 4 x 15hrs	<b>22</b>
F2	10	9	<b>19</b>
Y1	17	13	<b>30</b>
Y2	8	8	<b>16</b>
Y3	12	12	<b>24</b>
Y4	11	14	<b>25</b>
Y5	9	17	<b>26</b>
Y6	13	13	<b>26</b>
Total			<b>202</b>

**Free School Meals:**

	Total	Percentage FSM
FSM	49	24.3%

**SEN:**

SEN Total	SEN (Code K)	EHCP (Code E)	SEN %	EHCP Pending
63	58	5	31.2	2

**Languages Spoken**

Language	Number
Albanian	2 (3)
Czech	1 (1)
Dutch	1 (1)
English	164 (160)
Lithuanian	1 (1)
Latvian	2 (2)
Pashto/Pakhto*	1 (0)
Punjabi	6 (4)
Punjabi (Mirpuri)	2 (2)
Polish	3 (2)
Dari Persian*	1 (0)
Romanian	2 (1)
Russian	2 (1)
Slovak	3 (4)
Tamil	2 (2)
Urdu	9 (8)

16 languages spoken in school (2 more than spring term)

\*New languages since last report

## a) Attendance Update

Month	2016/17	2017/18	2018/19	2019/20	2020/21	compared to last year
September	96.0%	96.4%	94.6%	95.4%	94.5%	
October	97.3%	95.6%	96.4%	96.6%	96.8%	
November	96.2%	95.2%	97.1%	92.2%	97.5%	
December	94.3%	94.5%	94.7%	96%	96.6%	
January	95.4%	94.1%	95.8%	96.5%	+	
February	95.5%	95.9%	95.4%	96.9%	+	
March	(95.6%) 94.1%	95.2%	95.5%	96.4%	01.03.20 to 20.03.20	School reopened 08.03.21
April	(95.7%) 94.4%	97.4%	95.7%	*		
May	95.7%	96.3%	95.2%	*		
June	96.4%	93.9%	94.5%	**		
July	94.3%	95.7%	97.9%	**		
Whole year	95.4%	95.5%	95.7%	95.7%		

\*School closed 23.03.20 Coronavirus lockdown 1 and was only open to keyworker and vulnerable families.

\*\*Smaller Bubbles of 15 or less created in school in line with government guidance

+ School closed 05.01.21 Coronavirus lockdown 3

N.B. During the academic year of 2020/21 X codes were given to any child who was absent with COVID 19 symptoms or self-isolating

Persistent Absence (attendance lower than 90%):

	F1	F2	Y1	Y2	Y3	Y4	Y5	Y6	Total
14.10.20	7	2	4	3	1	3	2	3	25
07.12.20	3	2	2	4	4	1	2	3	21
09.02.20	4	4	2	4	4	2	3	3	26
12.04.21	5	1	1	3	4	1	2	3	20
07.06.21	5	1	1	1	3	1	1	2	15

## b) Staffing Update

Currently:

- We have a Senior Leadership Team made up of Head Teacher, School Business Manager, Assistant Head Teacher for Inclusion, Acting Assistant Head Teacher for Teaching and Learning.
- We currently have 2 senior teachers (UPS) in school who both have significant responsibility for school improvement.
- We have 1 NQT in school on a temporary contract who has completed 2 successful terms of her NQT year.
- There are 3 MPS Teachers in school who all hold subject leader responsibilities.

### Looking to next year:

- A permanent Assistant Head Teacher for Teaching and Learning has been appointed and will commence with us on 01.09.21. This member of staff is new to school and is called Richard Allen. Children and parents will be informed of this appointment this half term.
- A new role of Inclusion and Teaching Executive has been created for one of our senior UPS3 teachers which includes the role of SENDCo and will bridge the gap between inclusion and teaching and learning of our children with SEND.
- One MPS Teacher has secured a leadership position at another school as SENDCo and will be leaving us on 31/08/21 – This vacancy went to advert on 28/05/21 and interviews are scheduled for Monday 14<sup>th</sup> June.
- One teacher is going on secondment from 01/09/21 for one academic year as agreed by the governing body.
- One teacher has requested to relinquish their TLR and UPS from 01/09/21 – Advice has been sought from HR and has been approved.

### c) Wellbeing Update

- We currently have occupational health working with one member of staff
- No members of staff are accessing formal support at present

### d) Update on progress and impact of the School Improvement Plan

Please see updated DEP

### e) Curriculum Update

JL has attended a series of Ofsted webinars on the curriculum and it has been clearly stated repeatedly that phonics and reading should be prioritised by the head teacher. All messages given from Ofsted are in line with the work we have been doing with the English HUB.

We are planning a move back to a full curriculum in September, but need to ensure that extra time is given to phonics and early reading. Early Readers could be in any year group not just EYFS and KS1. The curriculum therefore needs some development and some elements will not be able to be taught next year. I am still in the process of mapping this out with the support of Jo Davenport from the JMAT academy.

Staff have produced 'Curriculum Gap Maps' for their current cohorts to identify what the next teacher needs to teach in order to address the gaps from COVID-19. The document they have completed looks like this:

Year Group in 2021-22	Is there anything that has still not been taught from the March 2020 – July 2021 Lockdown?	What has been missed from the 2020-21 academic year?	What cohort specific weaknesses are there?
Maths			
SPaG			
Reading			
Science			
PSHE			
PE			
Art and Design			

  

Design Technology			
Geography			
History			
MFL	These subjects were strategically removed from the curriculum to make time for the catch up curriculum.		
Music	These subjects will be re-introduced in 2021-22		
RE			
Computing			

Senior Leaders are using these to help structure our thought process and address the relevant gaps.

#### f) Behaviour Update

- Fixed term exclusion: 0
- Racist Incidents: 0
- Bullying Incidents: 0
- 0 Violence to staff forms completed and 0 incidents in the Bound and Numbered Book.
- The three school Rules are embedded in school and are being used by children and adults – ASK – Aim High, Stay Safe and Be Kind
- The Inclusion team are updating the behaviour policy ready for launch in the Autumn term
- Any significant negative behaviour at school is closely linked to SEN provision and poor mental health
- There will be a new behaviour leader in September as it is so closely linked to the ROAR – Jade May will be doing this
- We are planning an INSET day for 01.09.21 to launch the new behaviour policy, the inclusion Hub and continue our ROAR journey. This is the agenda so far:

Time	Lead Presenter	Section
8:30am	Jenni	Welcome and Job Roles of SLT (The big picture)
9:00am	Sue	Inclusion <ul style="list-style-type: none"> <li>- What is inclusion?</li> <li>- What do we want inclusion to look like at MVP? (Our Vision)</li> <li>- How do the different elements of inclusion come together</li> <li>- What does an Inclusion Team do? And why are they important?</li> </ul>
10:30am		BREAK
10:45am	Danielle	SEND <ul style="list-style-type: none"> <li>- How does SEN fit into inclusion?</li> <li>- What does the SEN Code of Practice say about inclusion? (CT responsibility)</li> <li>- What current documentation do we have and how are we developing this to further support the child?</li> <li>- Graduated Response – how does this support inclusion?</li> </ul>
12:00pm		LUNCH
12:30pm	Jade	Behaviour and Mental Health <ul style="list-style-type: none"> <li>- Behaviour and mental health leader role</li> <li>- The ROAR journey so far</li> <li>- The vision for roar</li> <li>- The importance of self-regulation</li> <li>- ROAR Regulator Chart</li> <li>- ROAR Responder Posters</li> <li>- Behaviour Policy</li> <li>- Behaviour incidents on safeguard should have JM tagged</li> </ul>
2:00pm		BREAK
2:15pm	Sue, Jade and Danielle	Learning Pads <ul style="list-style-type: none"> <li>- What is a learning pad?</li> <li>- What are the expectations? What should it have? How is it managed?</li> <li>- What is a self-regulation area?</li> <li>- How will it be monitored?</li> </ul>
3:15pm		QUESTIONS
3:30pm		CLOSE

#### g) [Formal Complaints](#)

Formal Complaints: 0

#### h) [CPD Update](#)

#### INSET

01.09.20	6 hours	English HUB Phonics Letters and Sounds Training	Teachers & TAs
02.09.20	3 hours	Safeguard System and Safeguarding	Teachers & TAs
02.09.20	3 hours	SEN transition	Teachers & TAs
06.10.20	30 minutes	Autism Awareness	Teachers & TAs
03.11.20	30 minutes	Looking after your own wellbeing	Teachers & TAs
23.11.20	1 hour	Progression Planning and Curriculum Development	

30.11.20	30 minutes	Children's Wellbeing – DFE Training	
18.12.20	6 hours	Progression Planning and Curriculum Development	Teachers
01.03.21	2 hours	Progression Planning and Curriculum Development	Teachers
15.04.21	30 minutes	Trauma informed schools	Teachers & TAs
Various	6 hours	Subject Leader Training with RoSIS	Teachers
01.03.21	1 hour	Progression Planning and Curriculum Development	Teachers

Note: TAs do 2/5<sup>th</sup> of INSET as per their terms and conditions.

### CPD Meetings

Date			
07/09/20	Mental Health, Wellbeing and Positivity		All Staff
14/09/20	Y1-3 Spag and Phonics Catch up Overview	FS: Early Reading Interventions	Teachers and TA's
21/09/20	Target Setting		Teachers and TA's
28/09/20	Autism Awareness (90 minutes)		Teachers and TA's
05/10/20	Behaviour Policy		Teachers and TA's
12/10/20	No Staff Meeting for teachers due to Parents Meetings	TAs: Trauma informed practice	Teachers and TA's
19/10/20	Whole school DEP and Leadership at all levels		Teachers and TA's
	October Half Term		
2/11/20	Wellbeing session (90 minutes)		Teachers and TA's
9/11/20	ROAR		Teachers and TA's
16/11/20	Early Reading by KTup Monday 16 <sup>th</sup> (in lieu of 15 <sup>th</sup> Dec)		Teachers and TA's
	Otrack training(Tue 17 <sup>th</sup> )		
23/11/20	Teachers: Long Term Planning with Jo Davenport (2 hours)	TAs: Wishes and Feelings	Teachers and TA's
30/11/20	Wellbeing Training online (90 minutes)		Teachers and TA's
7/12/20	Wave 1 SEN Support Strategies		Teachers and TA's
14/12/20	NO STAFF MEETING due to 2 staff meeting during W/C 9.11.20		Teachers and TA's
	Christmas break		
04/01/21	LOCKDOWN TRAINING		Teachers and TA's
11/01/21	SEN Procedures		Teachers and TA's
18/01/21	Prevent and Safeguard Online Training		Teachers and TA's
25/01/21	Early Reading: Phase 1		Teachers and TA's
01/02/21	ROAR		Teachers and TA's
08/02/21	THE ARTS/ PICTURE THIS		
	February Half Term		
22/02/21	Y1-Y6 Lexile Scaling Reading Texts	EYFS: Progress Skills Curriculum	Teachers and TA's

01/03/21	Teachers: Long Term Planning with Jo Davenport (2 hours)	TAs: Phonics Subject Knowledge	Teachers and TA's
08/03/21	Support Plans and Diary and of Interventions	TAs: Phonics Interventions	Teachers and TA's
15/03/21	Early Reading and Phonics		Teachers and TA's
22/03/21	Y1-Y6 Teachers: Maths in the hall Y1-Y6 TA's: Bereavement in the community room.	EYFS: Curriculum DFE Training	Teachers and TA's
	Easter		
12/04/21	SEN: Support Plans and Diary of intervention		All staff
19/04/21	No Staff Meeting for teachers due to Parents Meetings TAs Y1-Y6: ROAR planning JM	EYFS TAs: Outdoor Environment	Teachers and TA's
26/04/21	Safeguarding – FGM, Honour based abuse and forced marriage		Teachers and TA's
03/05/21	Early Reading – Phonics		Teachers and TA's
10/05/21	Y1-Y6: Writing Grids	EYFS: Progress Skills Curriculum	Teachers and TA's
17/05/21	Y1-Y6: Times Tables	EYFS: Self-Regulation	Teachers and TA's
24/05/21	Forge CPD		Teachers and TA's
	Spring Bank		
07/06/21	Transition Curriculum Planning Meetings	EYFS: Quality Adult/Child Interactions	Teachers and TA's
14/06/21	Jo Davenport Progression Maps (2 hours) TAs: Roar	EYFS: Curriculum	Teachers and TA's
21/06/21	Smriti Halls – Reading Aloud Matters MONDAY 21 <sup>st</sup> JUNE 4pm -5:30pm		Teachers and TA's
28/06/21	DEP Review and action planning for 2021-22 2 Hours so no staff meeting on 13/07/21	TAs: TBC	Teachers and TA's
05/07/21	Meet the new Teacher Parent drop in (30 mins due to extended Staff meeting on 21 <sup>st</sup> June)		Teachers and TA's
12/07/21	No CPD Session due to 2 hours on 29/06/21		Teachers and TA's

#### i) an overview of staff absence

There has been the following absence since Easter to spring bank 12/4/21 to 28/5/21:

- Support staff: 71 days - 4 staff
  - 1 long term illness (since March 2020)
  - 1 long term illness (3 weeks)
  - 2 short term
- Teachers: 7days - 2 Staff
  - 2 short term

**j) Website Update**

We have given notice on our current website and hope to have a new website up and running in the Autumn term. JMAT academy are supporting us with this. We have a 2 month cross over period in case of any delays. We have chosen not to do a paper based prospectus and put all of our energies into our website to 'sell' the school to prospective parents.

**k) Parent Update**

Parent Questionnaires will be sent out to all parent's W/C 07.06.21 – The Chair and Vice Chair have had input into the questionnaire  
Our Parent Charter assessment day is: 10.06.21

**l) Transition Update**

- Two Morning Transition Dates for our Whole School: 13/07/21 and 14/07/21 including EYFS
- Home visits will not be taking place this year
- Pen Portraits will be completed again and sent out with reports on Thursday 1<sup>st</sup> July
- Hoping to do a transition video again
- Our Y6 Children will be transitioning into 8 different secondary schools: Winterhill, Wingfield, Brinsworth, Aston, Swinton, St Bernards, St Wilfrids, Wickersley
- These are the transition dates:

Name of School	Transition Dates (From and to)
Aston	5 <sup>th</sup> July (1 day transition) Plus Summer School in the 6 week holidays
Brinsworth	Monday 12 <sup>th</sup> July - Friday 16 <sup>th</sup> July
Swinton	29 <sup>th</sup> June 2021 Plus awaiting further information for SEND transition
St Bernards	11 <sup>th</sup> June (half day transition late morning into afternoon) 23 <sup>rd</sup> , 24 <sup>th</sup> , 25 <sup>th</sup> June (3 day transition)
St Wilfrid's	Dependent on moving
Wickersley	Monday 5 <sup>th</sup> July-Friday 16 <sup>th</sup> July
Wingfield Academy	Monday 5 <sup>th</sup> July-Friday 16 <sup>th</sup> July
Winterhill	Monday 5 <sup>th</sup> July- Friday 16 <sup>th</sup> July Plus Summer School in the 6 week holidays

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Jenni Logan  
08.06.21

Questions that Governors would like to ask about the report in the meeting:

Feedback on HT report as a whole. Do Governors require any further information/ support in future HT reports?