

Meadow View Primary School: Governors' Training and Development Plan 2019/20 Updated 04/02/20

What skills do we need to develop (Autumn term)	Who needs to develop these skills? (Autumn term)	How we are going to do this? (Autumn term)	What action have we taken? (Autumn, Spring & Summer terms)	Review Progress What difference has it made) (Summer term)
Prepare for Ofsted and the new Ofsted Framework	All governors to be familiar with their areas of expertise.	RoSIS is running Being Ofsted Ready! event on 02/10/19. Details shared with governors. No-one able to attend. Another event planned for 30/01/20. Janet, Trisha and Jenni attending a RoSIS Ofsted briefing on 10/10/19.	Ofsted Inspection 03/12/19 and 04/12/19.	The RoSIS event was helpful in preparing for the inspection.
Conversion to Academy status	As we convert, attend any training available eg on Academy Finance. Develop our knowledge of JMAT by visiting other schools, observing governor meetings etc			
New Governors	Ensure that new governors receive effective, planned and timely induction and training.	When a new governor is recruited, agree an induction plan with them using the existing induction pack, building on what has worked well in the past.	New to Governance training on 09/03/20, 16/03/20 and 23/03/20 evenings. There is also a daytime event on 29/01/20 and 05/02/20.	
New Chair	New Chair to attend relevant training courses.		Trisha attended Induction for New Chairs 03/02/20. Look at what e-learning is available.	
Safeguarding	All governors to have had basic safeguarding training. There is a need for succession	Janet and Trisha were attending JMAT Safeguarding Training for Governors on 25/09/19 but		

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	planning and training for the Safeguarding Governor role.	it was cancelled. To be rearranged.		
Safer Recruitment training	Ensure at least one governor on any recruitment panels has had Safer Recruitment training.	Broydon and Janet have undertaken training. Someone else to attend as part of succession planning? Next event is 09/01/20.	Trisha booked on training course on 29/04/20. Janet and Jenni also booking on training.	
Financial management expertise	Following move away from committee structure, we need to ensure we have sufficient financial management expertise on the board.	RoSIS is running various Finance related courses. School Financial Value Statement course 16/10/19. Trisha to attend. Anyone else?	Trisha attended SFVS course 16/10/19. 3 year budget planning course on 21/01/20 but clashed with governors' meeting.	
Mental Health and Wellbeing	All governors need an awareness to best support the school, staff and children.	Karen, Nicola and Andrea attending an Information Event for an Accredited Mental Health and Well-Being Governor e- module on 08/10/19. Await feedback about what to do next.		
Clerk's role	Ensure we continue to have a professional and effective Clerking service.	Andrew should get results or his professional Clerk qualification later this term.		
Governors taking on new responsibilities.	At the governors meeting in December we agreed roles and responsibilities. Nicola and Kenny will have new responsibilities – PE and Sports Premium, leads for		PE and Sports Premium course was run in autumn term. What other training available? Look at e-learning.	

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	Personal Development and Behaviour and Attitudes.		Support from other governors.	
Appeals training	Co-opted governors who could be required to consider appeals.		RoSIS advised 23/01/20 that there isn't any formal training available. However there is guidance available on the School Bus website.	

Governors may also have their own training and development needs based on their individual skills audit. Details of RoSIS courses available on Governor page of website.

E-learning available via NGA Learning Link. There are over 50 Continuing Personal Development modules available- <https://www.nga.org.uk/Training-and-Development/NGA-Learning-Link-e-learning/Learning-Link-modules.aspx>.

To register for the NGA Learning Link, go to <https://nga.vc-enable.co.uk/Register>.

The registration process is straightforward:

1. Board members need to complete their name and email address
2. Click the search bar and input the school's postcode and select your school when it comes to the top
3. Tick the 'Consent' button and the 'I am not a robot' button
4. Then click the green 'click here to confirm registration' button
5. Board members will then receive a confirmation email which includes their login details, after which board members can then log-in to Learning Link whenever they want