

Meadow View Primary School: Governors' Training and Development Plan 2017/18: 02/03/18

What skills do we need to develop (Autumn term)	How many people need to develop these skills? (Autumn term)	How we are going to do this? (Autumn term) Discussed at Governors meeting 05/12/17.	What action have we taken? (Autumn, Spring & Summer terms)	Review Progress (What difference has it made) (Summer term)
Safeguarding	All governors to have had basic safeguarding training. The Safeguarding governor to have attended other appropriate training.	Headteacher to set up safeguarding training for all governors. New safeguarding governor to attend relevant training.	Denise has attended Meeting the Needs of Children with SEND 06/02/18.	
Financial management expertise	All governors on the Finance, Personnel and Premises Committee to have at least moderate skills/experience and all others to have at least a basic knowledge. (Not all governors have this experience).	Undertake any e-learning or training available in order to develop skills and knowledge or to keep up to date with any changes.	Denise attended Finance Awareness training 09/11/18.	
Performance Data	All governors to have an understanding of the new Assessing School Performance (ASP) data system.	Headteacher presented to SIP on 14/11/17. Headteacher to deliver training to all governors on ASP.	Denise, Janet, Jill and Trisha attended a Learner's First event on the Inspection Data Summary Report on 18/06/18.	
Understanding of academies and conversion process	Not included in schools audit. All governors need to have a good understanding.	Newer governors to attend relevant training courses and other governors to keep up to date with	Headteacher delivered a session on the Schools' Academy journey to Andrea, Denise and Nicola on 13/04/18.	

What skills do we need to develop (Autumn term)	How many people need to develop these skills? (Autumn term)	How we are going to do this? (Autumn term) Discussed at Governors meeting 05/12/17.	What action have we taken? (Autumn, Spring & Summer terms)	Review Progress What difference has it made) (Summer term)
		developments.		
General Data Protection Regulation (GDPR)	All governors to have GDPR awareness training.	Chair of Governors to look into what is available.	Clerk sent all governors link to Information Commissioner pages about GDPR on 25/01/18. Also loaded on Governors website pages June 2018.	
Appraisal process	Need a third governor to be trained in appraisal process for succession planning.	Make decision on who third governor will be when all governors available. Attend training course – next RMBC course may not be till 2018/19.	Take forward to 2018/19	
Equal opportunities guidance	All governors to have an awareness of equal opportunities legislation. Discussed at Finance, Premises and Personnel meeting 26/06/18.	Check which governors have attended Safer Recruitment training. Clerk to produce slides so all governors have an understanding of their responsibilities.	Take forward to 2018/19.	

Governors may also have their own training and development needs based on their individual skills audit.