

**MEADOW VIEW PRIMARY SCHOOL
MEETING OF THE FULL GOVERNING BODY
15TH OCTOBER 2019 AT 4.45PM**



AGENDA

FGB1.APOLOGIES FOR ABSENCE

- 1.1 To accept apologies for absence.
- 1.2 To receive, but not accept, apologies for absence.

FGB2.DECLARATION OF PERSONAL AND BUSINESS INTEREST

- 2.1 Individual governors to declare any personal or business interests on any item On the agenda.

FGB3.ELECTION OF CHAIR AND VICE CHAIR

- 3.1 Election of chair
- 3.2 Election of vice-chair

FGB4.ITEMS OF URGENT BUSINESS

- 4.1 Chair to determine any items of urgent business for consideration under FGB13 below.

FGB5. RESOURCES

- 5.1 Update on the 2019 20 Budget - KT
- 5.2 Approval of the School Fund Audit Statement 2018 19 – KT
- 5.3 Premises update – KT
- 5.4 Schools Financial Value Standard – arrangements for meeting new standard - KT

FGB6.GOVERNANCE UPDATE

- 6.1 To receive reports from any governor structured enquiry visits
- 6.2 Review of governing board training and development needs for coming year (skills audit)
- 6.7 Governors awards review of arrangements

FGB7.ACADEMY UPDATE

- 7.1 Update on plans for academy conversion

FGB8.SAFEGUARDING UPDATE (HEADLINES)

- 8.1 Brief update on any safeguarding action or concerns - TK
8.2 Results from the annual safeguarding audit - TK

FGB9. POLICIES FOR REVIEW AND APPROVAL

- 9.1 Governors to review updated policy tracker document – KS&JL
9.2 Approval of Pay Policy
9.3 Review of the impact of the Performance Management Policy
9.4 Overview of the SEF document - KS

FGB10.MINUTES OF THE LAST MEETING & MATTERS ARISING

- 10.1 Approval of the minutes of the meeting of the full governing body – 17th September 2019
10.2 To ratify the minutes of the strategic planning committee meeting – 10th September 2019
10.3 Matters arising
* KS to circulate literacy position statement – update KS, cfwd from 16/7/19
*GDPR governors to return signed copy of privacy statement (cfwd from 21st May) – update KT
*Safeguarding governor school visit, written report received? (cfwd from 18th June) – update JN
*PP – KS to capture lessons learned from the previous year and how these have been included in the next years plan – update KS
*DEP – agreed that JL would take the abbreviations out of the DEP or at least include a key to them – update JL
*JW and PW meet with JL to look at Quality of Teaching and data – update JL
* Getting ready for Ofsted Course – TW to email details – update TW
*Governors to make themselves familiar with the new Keeping Children Safe in Education Sept 2019 document – update governors

FGB11.ANY OTHER URGENT BUSINESS

- 11.1 To discuss any urgent business as agreed by the meeting chair at FGB4 above.

FGB12. CONFIDENTIALITY

- 12.1 To determine any confidential items.

FGB13. DATES OF FUTURE MEETINGS

- 13.1 Full Governing Body Meeting – 19th November 2019 @ 4.45pm