

**MEADOW VIEW PRIMARY SCHOOL
MEETING OF THE FULL GOVERNING BODY
19TH NOVEMBER 2019 AT 4.45PM**



AGENDA

FGB1.APOLOGIES FOR ABSENCE

- 1.1 To accept apologies for absence.
- 1.2 To receive, but not accept, apologies for absence.

FGB2.DECLARATION OF PERSONAL AND BUSINESS INTEREST

- 2.1 Individual governors to declare any personal or business interests on any item On the agenda.

FGB3.ITEMS OF URGENT BUSINESS

- 3.1 Chair to determine any items of urgent business for consideration under FGB10 below.

FGB4.EXECUTIVE LEADERS TERMLY UPDATE (including the following)

- 4.1 Review of School's Vision - KS
- 4.2 Overview of ASP and ISDR Data Report - KS
- 4.3 Staffing update - KS
- 4.4 Curriculum update – KS/JL

FGB5.GOVERNANCE UPDATE

- 5.1 To receive reports from any governor structured enquiry visits - ALL
- 5.2 Governors awards review of arrangements – ALL
- 5.3 Chairs termly report - TW

FGB6.ACADEMY UPDATE

- 6.1 Update on plans for academy conversion – KS

FGB7.SAFEGUARDING UPDATE (HEADLINES)

7.1 Brief update on any safeguarding action or concerns - TK

FGB8. POLICIES FOR REVIEW AND APPROVAL

- 8.1 Governors to review updated policy tracker document – KS&JL
- 8.2 Approval of Pay Policy - KS
- 8.3 Review of the impact of the Performance Management Policy - KS
- 8.4 Overview of the SEF document – KS
- 8.5 Review and approval of Fees and Remissions Policy
- 8.6 Review and approval of GDPR Policy
- 8.7 Review and approval of H&S Policy

FGB9.MINUTES OF THE LAST MEETING & MATTERS ARISING

- 9.1 Approval of the minutes of the meeting of the full governing body – 15th October 2019
- 9.2 Matters arising
 - *GDPR governors to return signed copy of privacy statement (cfwd from 21st May) – update KT
 - *Safeguarding governor school visit, written report received? (cfwd from 18th June) – update JN
 - *DEP – agreed that JL would take the abbreviations out of the DEP or at least include a key to them – 15/10 this has been done and now needs circulating to governors - update JL
 - *JW and PW meet with JL to look at Quality of Teaching and data – update JL – we met 11/10, notes to be circulated?
 - * Governors to make themselves familiar with the new Keeping Children Safe in Education Sept 2019 document – update governors
 - * PW to contact KB to see if everything is ok – update PW
 - * ABL to arrange for NL to have a contact with Friends of Blackburn group – update ABL
 - * PW to send governors NGA skills audit for completion and return by 31/10. Update PW
 - * KS to ask JMAT if they could assist with the filling of our governor vacancy – update KS

FGB10.ANY OTHER URGENT BUSINESS

10.1 To discuss any urgent business as agreed by the meeting chair at FGB3 above.

FGB11. CONFIDENTIALITY

11.1 To determine any confidential items.

FGB12. DATES OF FUTURE MEETINGS

12.1 Full Governing Body Meeting – 10th December 2019 @ 4.45pm