

**MEADOW VIEW PRIMARY SCHOOL
VIRTUAL MEETING OF THE FULL GOVERNING BODY
TUESDAY 14TH JULY 2020 AT 5PM**



MINUTES

Present:- T White, J Logan, J West, T Davidson-Hague, K Bromley, A Boyle
In Attendance :- A Blench, T Keenan

FGB1.APOLOGIES FOR ABSENCE

- 1.1 To accept apologies for absence. Apologies for absence were received and accepted from B Vickerage.

FGB2.DECLARATION OF PERSONAL AND BUSINESS INTEREST

- 2.1 Individual governors to declare any personal or business interests on any item
On the agenda.

No declarations were made.

FGB3.BUSINESS CRITICAL DECISIONS

- 3.1 To review plans for the phase re-opening of school from September 2020 onwards including update on the Recovery Curriculum

TK and JL attended training for 'Trauma Informed Schools' and will be delivering this training to staff during the September inset days.

The definition of trauma used is external events which are out of your control and have a sudden and dramatic effect on your life. All children have experienced the same level of trauma from COVID. Some will have been with an adult or carer who has been equipped to help them process this in a good way. Some won't have had that support, and some will still be working through this. We will form a trauma curriculum with SEMH at its core. It won't be a normal timetable to start with. Children will be doing writing around the 4 Rs of Resilience, Relationships, Repair and Reflect. This will be a tiered approach and children will be given opportunity to talk about their experiences. Where a child needs more support, this will be provided, and some may need top tier support from external professionals. E.g. CAMHS, bereavement counselling. The curriculum will be based upon community and coming together. There will be a whole school project with a class novel at the centre. The topic will be 'Picture This' which is a Rotherham LA scheme. There is lots of activity planned.

We will be accessing the therapy available through the creative arts such as singing, dance, arts. We can't teach them everything they have missed. We will identify the key areas they have missed and focus on these this term.

Governor question – will children be sitting at individual desks facing the front? Will they have opportunity to move around? Yes, they will be able to move around. We are not expecting them to social distance in their bubbles. We will follow government guidelines regarding setting out the classroom, but this will be challenging when we are told that teachers have to be at least 2 meters away from children?

We will make sure there is outside learning. We don't want children to come back to a Victorian school. PE is an opportunity to integrate dance and performing arts.

Governor question – will literacy be integrated into performing arts? Yes, it will be. Each class will have the freedom to manage its daily timetable as it sees fit. Additional breaks will be allowed if needed. Classes will be allowed to take things where the interest leads.

Phonics was a key point from the Ofsted Inspection, and this will be taught twice a day with the teacher deciding which part of the day to do this.

Governor question – if we had to move the curriculum to home learning would we be able to? Yes, we are ready to do this.

- 3.2 To approve risk assessment for September 2020 – the risk assessment was emailed to governors last week and has been updated today in the light of the latest guidance from Rotherham LA. The school will operate in a similar way to how it does now. At the moment we have a maximum of 15 children in each bubble. From September onwards bubbles will be formed by whole year and foundation unit. The health and hygiene regime will be the same as it is now which has worked successfully. The use of toilets is the most challenging area with some toilets shared between bubbles. Separation is achieved by designating certain cubicles to each bubble. There will be staggered starts and finishes. Friday PMs we will close as we do now for a deep clean each week. Staffing will be the same as now. It's a case of stepping up what we do now to bigger numbers.

Governor question – the risk assessment says violet bubble is for Year 5, is that correct? No, it should say Year 6.

Governor question – Orange has 30 children and Yellow 15. Is it not possible to do a mixed group? It was thought to be better to keep them separate from a curriculum point of view. 45 would be a big bubble. Yellow bubble has 1 TA who works 3 days with an SMSA covering the other days. Orange bubble has more skilled group of staff. We are judged by achievement and attainment as SATS are back this year. We have a lower number in Year 2 which will support attainment with this cohort.

Governor question – you state that you have sent staff a questionnaire around returning in September, what questions did it ask? The first questionnaire was around medical information e.g. are you shielding for yourself or family. The recent questionnaire was around wellbeing. Do you feel equipped for your return? Do you have any concerns? Is there anything that school needs to do for me. JL stated that she had not had opportunity to do a detailed analysis of the replies as yet.

Governor question – if this is based upon JMAT questionnaire are we confident that these are the right questions to be asking? Have we taken advice?

The first questionnaire was a JMAT one and the latter one a school designed one. JMAT will have taken HR advice.

Governors reported that children and staff have settled back very well. Because staff and some of the children had returned from 15th June this has given opportunity to get used to a different way of working. The weekly Zoom staff meetings have helped. Coming back in September will not be as daunting.

Governor question – what is a break-out room?

This is an alternative to a central staff room. This is in place now and helps staff stay in their bubble.

Pre and after school clubs won't be happening from September, but this will be reviewed as the term progresses.

Governor question – couldn't we open these clubs by asking parents to provide evidence of a clear test result for their children? School would love to re-open the clubs and especially as we are losing money by not doing this. However, we need to ensure everyone is safe. A test result is only valid on the date the test happened.

Governor question – if the school library is closed with children get access to books?

Pupils will still have access to books, and we are working on a plan to make this happen.

We know that we have to be ready to initiate a local lockdown quickly if asked to do so.

Governor question – will the normal summer close down routines be happening?

Yes, they will. JL is attending a meeting on 20th July with KT and Engie to discuss the plans.

Governors thanks JL for the work put in to get the risk assessment completed and school safe.

The risk assessment was approved by governors.

FGB4.CARE FOR VULNERABLE CHILDREN

- 4.1 To receive a verbal update on arrangements for children with EHCP, social worker involvement, children of key workers and child with an Early Help worker.

Governors received a detailed update in this area at the last meeting. There has been very little change since then. In the approach to end of term TK has contacted all social workers with an update before we go into the 6 weeks holiday. We are expecting all vulnerable children to be back in September.

FGB5.WELLBEING

- 5.1 To received feedback on the wellbeing of staff and children.
There is not much to report here. The staff surveys have gone out. Anything which arises from this will be fed into the plans for September. We sent out a children survey through the home learning system. This will inform our planning. We are looking at simple ways to open up conversations when children return. Overall, everyone is positive about coming back. All staff are working in school now. Governors made the point that they expect the SLT to complete the staff survey because their wellbeing is just as important.

Governor question – will the upstairs room be brought back into use for lettings?

Yes, it will, and slimming world and Forge TSA will be using it next year. Because it is a big room it is possible to socially distance.

School is using the hall, trim trail and fields now.

FGB6. SUPPORT TO PARENTS AND CHILDREN AT HOME

- 6.1 To receive a verbal update on the support that school is able to give to parents/carers/children whilst at home.

Free School Meal vouchers from children on benefits related FSM have been arranged for the summer period. School has had to use the failed Edenred supplier arranged by the government. We have issued 6 weeks' worth of vouchers on Monday of this week to ensure that families don't run into problems. This can't be spent on alcohol.

Home learning has gone well, and we have improved as we have gone along. Our Home Learning Policy has been shared with JMAT schools who are impressed with what we have done. Completion of home learning has range from 70-90 % of children. We have prepared some summer learning activities which will be sent out to families on Friday. This will be an optional thing for families who can't get out and about.

Governor question – will be ability to email work into school be available over the summer?

No, this won't be available. Staff are all exhausted and will be taking a break. A lot haven't had a break since February half term.

FGB8. MINUTES OF THE LAST MEETING

- 8.1 To receive and approve the minutes of the meeting held on 23rd June 2020.

The minutes of the last meeting were approved.

TW mentioned that she had written to KS after the last meeting to express thanks and wish her well in her new role.

TW mentioned that BV had tendered his resignation as a governor. Governors wished to record their thanks to BV for all that he had done for school over the years he has been on the governing body. It was hoped that BV will attend a meeting in September to say goodbye.

TW mentioned that Maaria Khan, a prospective co-opted governor, had hoped to attend tonight's meeting but had been unable.

TW mentioned that she had been given a place on the Leading Governance Development Programme for Chairs.

FGB9. CONFIDENTIALITY

9.1 To determine any confidential items.

No items were identified.

FGB10. DATES OF FUTURE MEETINGS

10.1 To agree dates and start times of governor meetings 2020/21.

It was agreed that the full governing body meeting of 15th September would be moved to 16th September. All other previously circulated meeting dates were accepted. It was agreed that the meeting start time would move from 4.45pm to 5pm. It was agreed that the meeting on 8th and 16th September would be virtual meetings and then the ability to meet face to face would be assessed.

TW thanked JL and the school team for rising so well to the big challenges posed this year from Ofsted Inspection and COVID.

JL thanks governors for their support, willingness to attend meetings at short notice and scrutiny of plans.