

2. Governance action plan

In order to improve the effectiveness of our governing board so that outcomes for pupils in our school or trust improve, we need to develop the following priorities:

Build and develop our board of governors.

Undertake a programme of monitoring visits.

Prepare for academy conversion.

1.

What outcome are you seeking? (25 words each) How will this impact on your school or trust's effectiveness?	What needs to be done to achieve this outcome and how? (50 words each) List tasks and mechanism for achieving them	(5 words each)		How will you know when it has been achieved? (50 words each) List the changes you will see
Governor vacancies filled. Governors have effective induction, understand their role, have the skills and knowledge, particularly finance, to provide effective challenge and support to school.	Review induction. Governors identify own training and development needs, what support needed and any barriers. Book on training courses or complete relevant e-learning. Attend relevant training and development. Undertake visits related to link governor role. Develop knowledge of the school and of own link areas. Contribute at meetings.	By whom?	Chair/ Governors	Vacancies filled if possible. Governors have accessed relevant training. More experienced and more knowledgeable board. More in-depth knowledge of the school and link areas. More governors have finance skills and knowledge. Governors' questions and contributions to discussions at governor meetings.
		By when?	17/07/2021	
A programme of monitoring visits is undertaken (virtual or face to face) focussing on the school improvement plan priorities. This will help triangulate information.	Agree areas to focus on and timing of visits. Chair to discuss with link governors so they understand what is involved. Conduct visits virtually if face to face not possible. Agree arrangements with HT. Complete relevant NGA modules. Plan and undertake visits. Governors report back.	By whom?	Chair/HT/ Governors	Programme of governor visits agreed focussing on priority areas. Governor visits undertaken. Governors know how to undertake visits including preparation and reporting back. Governors are supported in undertaking visits. Programme of visits reviewed and lessons learned for next year.
		By when?	20/08/2021	

	Review visits, learn lessons.			
The governing board understands what changes conversion will bring and is ready for conversion. After conversion, our meeting frequency and agenda planner are reviewed.	Share scheme of delegation with governors. Invite MAT governance manager to governors meeting. Review format and frequency of governor meetings, Review agendas. Observe another school's governors meeting in MAT to see how they conduct all the required business. Review how new arrangements work/learn lessons.	By whom?	Chair/Governors	The governing board is ready for conversion. Governors understand their new role in the MAT. Robust and effective governance arrangements are in place post conversion. A schedule of meetings and agendas in place for 2021/22 academic year.
		By when?	30/09/2021	

2. Impact report

My leadership competencies developed

I developed (25 words)

It resulted in (100 words)

My governing board became more effective

My board developed its (25 words)

It resulted in (100 words)

My school or trust will have better outcomes for pupils

Our governing board is addressing (25 words)

It will result in (100 words)