

**MEADOW VIEW PRIMARY SCHOOL
MEETING OF THE STRATEGIC PLANNING
COMMITTEE
14 JANUARY 2020 AT 4.45PM**



AGENDA

SP1. APOLOGIES FOR ABSENCE

- 1.1 To accept apologies for absence
- 1.2 To receive, but not accept, apologies for absence

SP2. DECLARATION OF PERSONAL AND BUSINESS INTEREST

- 2.1 Individual governors to declare any personal or business interests on any item on the agenda

SP3. MINUTES OF PREVIOUS MEETINGS

- 3.1 To approve the minutes of the meeting held on 10th September 2019
- 3.2 To discuss matters arising from the minutes of the last meeting:
 - Arrangements for external review of governance – update KS
 - AB to send a list of documents he would expect KS and BV to have to review and sign before academy conversion
 - KS to forward to all governors the school meetings plan for 2019 20
 - TW to seek nominations from governing body for the role of head teachers appraiser
 - AB to check when last GDPR update was brought to governors
 - KS/JL to review policy document and bring to next meeting
 - AB to circulate 201819 attendance record to governors and then to arrange for publication on the school website
 - KT to locate a suitable governor application form
 - AB to amend the governor plan document

SP4. REVIEW OF GOVERNOR PARTICIPATION

- 4.1 Review of participation in 2019 20

SP5. GOVERNORS' TERMS OF OFFICE

- 5.1 To review governors terms of office.
- 5.2 Review current vacancies.

SP6. REVIEW OF GOVERNORS' SKILLS AND TRAINING

6.1 To review governors skills and plan for 2019 20 - TW

SP7. THE SCHOOL DEVELOPMENT PLAN (DEP) 2019 20

- 7.1 Strategic overview of the development plan (DEP). – KS
- 7.2 Review of the Effectiveness of the Governing Body - TW
- 7.3 Updating of the School Self Evaluation Form (S.E.F.) - KS
- 7.4 Academy update – KS
- 7.5 Ofsted Inspection Actions - KS

SP8 CONFIDENTIALITY

8.1 To determine any confidential items.

SP9. DATES OF FUTURE MEETINGS

9.1 To review the dates of meetings for the academic year

SP10. OTHER BUSINESS

10.1