

**MEADOW VIEW PRIMARY SCHOOL
MEETING OF THE FULL GOVERNING BODY
16th JULY 2019 AT 4.45PM**



MINUTES

Present: - K Smith, T White (meeting chair), J West, N Lee, K Bromley, J Newbolt

In attendance: T Keenan, A Blench

FGB110.APOLOGIES FOR ABSENCE

110.1 To accept apologies for absence. Apologies for absence were received and accepted from B Vickerage and A Boyle.

FGB111.DECLARATION OF PERSONAL AND BUSINESS INTEREST

111.1 Individual governors to declare any personal or business interests on any item On the agenda. No declarations were made.

FGB112.ITEMS OF URGENT BUSINESS

112.1 Chair to determine any items of urgent business for consideration under FGB118.1 below. It was agreed that Training and Parents Survey would be considered under item 118.

FGB113. SATS RESULTS & POSITION STATEMENTS

113.1 To receive an update regarding the invalidated SAT results – KS
KS gave an overview of the pupil results which had been circulated to governors earlier the same day. It was mentioned that, although MVP was not as yet a JMAT school, KS had been invited to present MVP data on Monday to JMAT Directors. The directors were impressed by the level of detail in the data which KS brought to the meeting which is the same as presented to governors today. The reports show this year's data and last year's so governors can make a comparison between the years. It was mentioned that although EYFS normally always reach national averages this year this hadn't happened. When this was presented to JMAT governors they stated that meeting national would have been impossible given the high % of SEND children and also the nature of their needs. Governor question – do we know what % are SEND at EYFS nationally? This isn't known at this stage, but when the ASP data is published in the autumn we will be able to see this data. Governor question – have

you produced the data without SEND children? KS agreed to produce the figures without SEND children for governors. Governor question – did any EAL children reach the levels? Yes 3 out of 6 did. The 3 who didn't are new to schools and started with us in F2.

KS1 results – KS mentioned that school is getting more complex with more SEN needs coming through. When SEN is for an aspect of learning we track progress against their individual targets. They are making good progress but because they are below age related expectations they won't figure in externally published assessments. TK is working on a means of presenting these figures. Governor question – when looking at % reaching ARE are GD included in this %? Yes they are included. Writing has gone down by 7% and other areas have gone up. Governor question – who did you present to at JMAT? This was the CEO, Deputy CEO and Directors. Governor question – did they have any suggestions for us as to how we could do better? They didn't and they acknowledged the complex needs of our pupils. Governor question – do we feel that our results would put parents off sending their children to our school? No, but parents do know that we are an inclusive school. Governor question – do we get given more staff to deal with SEND children? No. We have to fund the first 13 hours of any additional support from our budget. Anything above this funded externally. We are in a catch 22 situation. To get an EHCP agreed with potential additional funding we have to demonstrate that we have given additional support in already. Governor question – will JMAT give us more money to help with SEND needs? No they won't.

KS explained a report she had circulated which shows progress from end of EYFS to end of KS1. This is something that KS produces for interest and isn't something which Ofsted or the government look at. Governor question – with writing and maths what makes the difference? Practising at home things like counting and timetables makes a difference. KS took an action to check some of the figures in the table. KS2 – some of the PP haven't done as well as we hoped they would. This can't be explained by saying they are EAL or SEND. KS gave governors access to the KS2 SATS reading paper and answer booklet. Governor question – How did JMAT schools pupils get on with the reading paper? A lot of pupils gave up when they turned to the last page full of text. Governor question – are you disappointed with the results? There were some pupils who we knew from teacher assessments during the year can do a lot better, so this was disappointing.

GD – Reading 6/28, Maths 5/28, Writing 3/28, SPAG 4/28

This relies upon pupils being independent writers, checking their own work and correcting without being prompted by an adult. As a school we do this properly.

Governor question – were there any who could have got GD in Maths and didn't?

Yes there were 3. This was a bright cohort but the maths papers were harder.

Governor question – can you write up the impact of reading and practicing at home and pass this onto parents? We do this already.

Overall there are some improvements on last year, but there are still some children who could have done better. The Unions have made a formal complaint to the DfE about the difficulty and inappropriateness of the tests.

Governor question – are there usually 3 sections? Yes, but they were laid out differently this year. KS2 progress – the floor data is -5, -7, -5 and because we're above this we should not trigger any interventions.

Governor expressed their thanks and said well done to the Year 6 team!

113.2 To receive copies of the latest position statements for subject areas – KS

The position statements had been posted to the website today. They will need further editing by KS/JL to ensure they reflect the new Inspection Framework language of

curriculum Intent, Implementation and Impact. This is the first opportunity teachers have had to write in this format. These will be reviewed in September 2019. The inclusion position statement was distributed by TK at the meeting. Governor question – is there a literacy position statement? This will follow later. Governors appreciated having sight of the statements and said that they would like to invite subject leads to present at governors meetings next year. Governor question – how much teaching of French do we do? Weekly as its part of the national curriculum at KS2.

Actions: - KS to produce EYFS data without SEND children. KS to check some of the figures in the EYFS to KS1 data. KS to circulate literacy position statement. TK to send AB Inclusion position statement.

FGB114.SAFEGUARDING

- 114.1 To receive a termly update on safeguarding, SEND in school - TK. TK gave a verbal report at the meeting and agreed to circulate an electronic report after the meeting. School has had a diversity week. The e-safety parents workshop is planned for Monday 30th September from 9 to 10am. O2 and NSPCC will be involved in this. Governor question – at the diversity week did you talk about LGBT and was there any outcry from parents? No there wasn't a problem, this is part of the national curriculum and we make this age appropriate. Governor question – did you cover hate crimes at the parent's café? Yes we had some new parents attending who spent some time talking with our Pc in relation to this.
- 114.2 Report from Designated Teacher for Looked After and Formerly Looked After Children – TK. The data sheets are now showing more greens and blues for these pupils. In September 2019 our numbers will change. 1 pupil moves up to secondary and their sibling is leaving us to move to another area. We will then have 1 LAC and 2 post LAC.
- 114.3 To review and revise the SEN Information Report – TK. TK to send this out for governors comments after the meeting.

Actions: - TK to circulate electronic version of safeguarding report. TK to circulate SEND Information Report to governors.

FGB115.GOVERNANCE UPDATE

- 115.1 To receive reports from any governor structured enquiry visits – none had happened.
- 115.2 To receive the Chairs Termly Report – BV (18/6/19). BV not in attendance and a report hadn't been tabled for discussion. Governors discussed the governor's awards and expressed a desire to review the recent changes to the format. This will be tabled for discussion at a meeting next year. JN left the meeting at this point (18.17)

Actions: - ABL to add agenda item for governors awards discussion.

FGB116.ACADEMY UPDATE

- 116.1 Update on plans for academy conversion – KS. There is not much to report as there is no update from J Oliver at JMAT. It is looking likely that the date will be 1st October

2019. There are a number of conversions delayed by the legal processes. There isn't anything we can do to speed this along.

FGB117.MINUTES OF THE LAST MEETING & MATTERS ARISING

117.1 Approval of the minutes of the meeting of the full governing body – 18th June 2019.

The minutes of the last meeting were approved and signed.

- * GDPR – governors to return signed copy of privacy notice to KT (21/5/19). Carried forward to next meeting.
- * TK to add description of DSL to school website (21/5/19) – completed.
- * KS to investigate what staff surveys could be used next year (21/5/19) - Carried forward to next meeting.
- * Safeguarding governor school visit – written report received? (18/6/19) - Carried forward to next meeting.
- * KS to bring SATS Maths and Reading papers to meeting (18/6/19) Completed
- * Approval of governing body meeting dates for 2019 20 (18/6/19) Completed
- * E-Safety Workshops for Parents – dates arranged? (21/5/19) Completed
- * Change to lunch hour and school finish time – (18/6/19) A staff briefing sheet was distributed at the meeting. Parent and staff had been consulted and the result was that the 45 minute lunch hour and early finish to the school day will be implemented from September 2019 onwards.

FGB118.ANY OTHER URGENT BUSINESS

118.1 To consider any items of urgent business identified at FGB112.1

118.1 Governor question – where is the money from Tuesday treats going? KS will find out and report back on this.

118.2 Governor question – can the results of the recent parents survey be shared with governors? This had previously been shared and discussed at a governor meeting this year.

118.3 TW drew governor's attention to the safeguarding training for governors available via JMAT.

118.4 The summer attainment data sheet was issued at the meeting and governors were encouraged to read this and bring any comments or questions to the next meeting.

Actions: - KS to find out what money raised at Tuesday treat is to be put towards.

FGB119. CONFIDENTIALITY

119.1 To determine any confidential items. NO items were identified.

FGB120. DATES OF FUTURE MEETINGS

120.1 Next meeting –

Strategic Planning Committee Meeting – 10th September 2019 @ 4.45pm,
Full Governing Body Meeting – 17th September 2019 @ 4.45pm.