

**Meadow View Primary School: Governors' Training and Development Plan 2019/20 DRAFT**

What skills do we need to develop  (Autumn term)	Who needs to develop these skills?  (Autumn term)	How we are going to do this?  (Autumn term)	What action have we taken?  (Autumn, Spring & Summer terms)	Review Progress What difference has it made)  (Summer term)
Prepare for Ofsted and the new Ofsted Framework	All governors to be familiar with their areas of expertise. (OR IS IT MORE APPROPRIATE JUST TO HAVE THIS AS A REMINDER AT GOVERNORS' MEETINGS?)			
Conversion to Academy status	As we convert, attend any training available eg on Academy Finance.  Develop our knowledge of JMAT by visiting other schools, observing governor meetings etc			
New Governor	Ensure that new governors receive effective, planned and timely induction and training.	When a new governor is recruited, agree an induction plan with them using the existing induction pack, building on what has worked well in the past.		
New Chair	New Chair to attend relevant training courses.			
Appraisal process	Need a third governor to be trained in appraisal process for succession planning.			
Safeguarding	All governors to have had basic safeguarding training.	JMAT is running Safeguarding Training for Governors on 25/09/19. Janet and Trisha are planning to attend. Anyone else?		

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	There is a need for succession planning and training for the Safeguarding Governor role.			
Safer Recruitment training	Ensure at least one governor on any recruitment panels has had Safer Recruitment training.	Broydon and Janet have undertaken training.  Trisha also to attend training?		
Financial management expertise	Following move away from committee structure, we need to ensure we have sufficient financial management expertise on the board.			
Clerk's role	Ensure we continue to have a professional and effective Clerking service.			

Governors may also have their own training and development needs based on their individual skills audit.