

**MEADOW VIEW PRIMARY SCHOOL
MEETING OF THE FULL GOVERNING BODY
10th DECEMBER 2019 AT 4.45PM**



AGENDA

FGB1.APOLOGIES FOR ABSENCE

- 1.1 To accept apologies for absence.
- 1.2 To receive, but not accept, apologies for absence.

FGB2.DECLARATION OF PERSONAL AND BUSINESS INTEREST

- 2.1 Individual governors to declare any personal or business interests on any item On the agenda.

FGB3.ITEMS OF URGENT BUSINESS

- 3.1 Chair to determine any items of urgent business for consideration under FGB10 below.

FGB4.RESOURCES

- 4.1 Update on 2019 20 Budget - KT
- 4.2 Audit of School Private Fund 2018 19 – KT
- 4.3 Compliance with School Publication Regulations (School Website <https://www.gov.uk/guidance/what-maintained-schools-must-publish-online>) - KT

FGB5.GOVERNANCE UPDATE

- 5.1 To receive reports from any governor structured enquiry visits - ALL
- 5.2 Governors roles and responsibilities – ALL
- 5.3 Review of the effectiveness of the governing body (20 Questions) - TW

FGB6.ACADEMY UPDATE

- 6.1 Update on plans for academy conversion – KS

FGB7.SAFEGUARDING UPDATE (TERMLY REPORT)

- 7.1 Full update on any safeguarding action or concerns – TK
- 7.2 Report from the Designated Teacher for Looked After Children (LAC) - TK

FGB8. POLICIES FOR REVIEW AND APPROVAL

- 8.1 Governors to review updated policy tracker document (cfwd from 17/09/19) – KS&JL
- 8.2 Approval of Pay Policy (cfwd from 19/11/19) - KS

FGB9.MINUTES OF THE LAST MEETING & MATTERS ARISING

- 9.1 Approval of the minutes of the meeting of the full governing body – 19th November 2019
- 9.2 Matters arising
 - *GDPR governors to return signed copy of privacy statement (cfwd from 21st May) – update KT
 - *Safeguarding governor school visit, written report received? (cfwd from 18th June) – update JN
 - *DEP – agreed that JL would take the abbreviations out of the DEP or at least include a key to them – 15/10 this has been done and now needs circulating to governors - update JL
 - *JW and PW meet with JL to look at Quality of Teaching and data – update JL – we met 11/10, notes to be circulated?
 - * ABL to arrange for NL to have a contact with Friends of Blackburn group – update ABL (cfwd from 15/10/19)
 - * PW to send governors NGA skills audit for completion and return by 31/10. Update PW
 - * Governors to feedback to JL on curriculum document – JL (19/11/19)
 - * TK to share case studies with governors – TK (19/11/19)
 - * KS to send revised SEF to ABL – KS (19/11/19)
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FGB10.ANY OTHER URGENT BUSINESS

- 10.1 To discuss any urgent business as agreed by the meeting chair at FGB3 above.

FGB11. CONFIDENTIALITY

- 11.1 To determine any confidential items.

FGB12. DATES OF FUTURE MEETINGS

- 12.1 Strategic Planning Committee – 14th January 2020 @ 4.45pm,
Full Governing Body - 21st January 2020 @ 4.45pm