

**MEADOW VIEW PRIMARY SCHOOL  
MEETING OF THE FULL GOVERNING BODY  
11st FEBRUARY 2020 AT 4.15PM**



**AGENDA**

**FGB1.APOLOGIES FOR ABSENCE**

- 1.1 To accept apologies for absence.
- 1.2 To receive, but not accept, apologies for absence.

**FGB2.DECLARATION OF PERSONAL AND BUSINESS INTEREST**

- 2.1 Individual governors to declare any personal or business interests on any item On the agenda.

**FGB3.ITEMS OF URGENT BUSINESS**

- 3.1 Chair to determine any items of urgent business for consideration under FGB11 below.

**FGB4.RESOURCES**

- 4.1 Budget 2019 20 update - KT
- 4.2 GDPR Annual Update on compliance – (2020 audit, smart phone authentication)
- 4.3 Annual review of school lettings policy and charges for 2020 21

**FGB5.GOVERNANCE UPDATE**

- 5.1 To receive reports from any governor structured enquiry visits – ALL
- 5.2 To receive a report on governance related training and development - TW

**FGB6.ACADEMY UPDATE**

- 6.1 Update on plans for academy conversion – KS

**FGB7. POLICIES FOR REVIEW AND APPROVAL**

- 7.1 Workload and wellbeing – to discuss policy and review arrangements - TW

## **FGB8.MINUTES OF THE LAST MEETING & MATTERS ARISING**

- 8.1 Approval of the minutes of the meeting of the full governing body – 21st January 2020
- 8.2 Matters arising
- \*GDPR governors to return signed copy of privacy statement (cfwd from 21<sup>st</sup> May) – update KT
  - \*Safeguarding governor school visit, written report received? (cfwd from 18<sup>th</sup> June) – update JN
  - \* ABL to arrange for NL to have a contact with Friends of Blackburn group – update ABL (cfwd from 15/10/19)
  - \* TK to share case studies with governors – TK (19/11/19)
  - \* JL to put parents in contact with NL who are interested in setting up a friends of group
  - \* KT to scan documents from AB for circulation to governors
  - \* KT to obtain copy of Engie Compliance Report
  - \* JL to send updated DEP (including Ofsted actions) to ABL for circulation
  - \* KS to check the gender mix of pupils accessing lunchtime clubs/PE
  - \* JL to arrange a safe and well check for pupil continually absent from October 2019
  - \* KS to send an electronic copy of the updated DEP to ABL for circulation
  - \* KS to give a breakdown by year groups for PP progress as well as Key Stage
  - \* JL to notify parents of a closing date and how to apply for the parent governor roles

## **FGB9.ANY OTHER URGENT BUSINESS**

- 9.1 To discuss any urgent business as agreed by the meeting chair at FGB3 above.

## **FGB10. CONFIDENTIALITY**

- 10.1 To determine any confidential items.

## **FGB11. DATES OF FUTURE MEETINGS**

- 11.1 Full Governing Body – 10th March 2020 @ 4.45pm