

Meadow View Primary School: Governors' Training and Development Plan 2019/20 Updated 07/01/20

| What skills do we need to develop (Autumn term) | Who needs to develop these skills? (Autumn term) | How we are going to do this? (Autumn term) | What action have we taken? (Autumn, Spring & Summer terms) | Review Progress What difference has it made) (Summer term) |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| Prepare for Ofsted and the new Ofsted Framework | All governors to be familiar with their areas of expertise. | RoSIS is running Being Ofsted Ready! event on 02/10/19. Details shared with governors. No-one able to attend. Another event planned for 30/01/20. Janet, Trisha and Jenni attending a RoSIS Ofsted briefing on 10/10/19. | Ofsted Inspection 03/12/19 and 04/12/19. | The RoSIS event was helpful in preparing for the inspection. |
| Conversion to Academy status | As we convert, attend any training available eg on Academy Finance. Develop our knowledge of JMAT by visiting other schools, observing governor meetings etc | | | |
| New Governor | Ensure that new governors receive effective, planned and timely induction and training. | When a new governor is recruited, agree an induction plan with them using the existing induction pack, building on what has worked well in the past. | New to Governance training on 09/03/20, 16/03/20 and 23/03/20 evenings. There is also a daytime event on 29/01/20 and 05/02/20. | |
| New Chair | New Chair to attend relevant training courses. | | Trisha has booked on Induction for New Chairs 03/02/20. Look at what e-learning is available. | |
| Safeguarding | All governors to have had basic safeguarding training. | Janet and Trisha were attending JMAT Safeguarding Training for | | |

| What skills do we need to develop (Autumn term) | Who needs to develop these skills? (Autumn term) | How we are going to do this? (Autumn term) | What action have we taken? (Autumn, Spring & Summer terms) | Review Progress What difference has it made) (Summer term) |
|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| | There is a need for succession planning and training for the Safeguarding Governor role. | Governors on 25/09/19 but it was cancelled. To be rearranged. | | |
| Safer Recruitment training | Ensure at least one governor on any recruitment panels has had Safer Recruitment training. | Broydon and Janet have undertaken training. Someone else to attend as part of succession planning? Next event is 09/01/20. | Janet and Trisha booked on training course on 09/01/20. | |
| Financial management expertise | Following move away from committee structure, we need to ensure we have sufficient financial management expertise on the board. | RoSIS is running various Finance related courses. School Financial Value Statement course 16/10/19. Trisha to attend. Anyone else? | Trisha attended SFVS course 16/10/19. 3 year budget planning course on 21/01/20 but clashes with governors' meeting. | |
| Mental Health and Wellbeing | All governors need an awareness to best support the school, staff and children. | Karen, Nicola and Andrea attending an Information Event for an Accredited Mental Health and Well-Being Governor e- module on 08/10/19. Await feedback about what to do next. | | |
| Clerk's role | Ensure we continue to have a professional and effective Clerking service. | Andrew should get results or his professional Clerk qualification later this term. | | |
| Governors taking on new responsibilities. | At the governors meeting in December we agreed roles and responsibilities. Nicola and Kenny will have new responsibilities – PE | | PE and Sports Premium course was run in autumn term. What other training | |

| What skills do we need to develop (Autumn term) | Who needs to develop these skills? (Autumn term) | How we are going to do this? (Autumn term) | What action have we taken? (Autumn, Spring & Summer terms) | Review Progress What difference has it made) (Summer term) |
|--------------------------------------------------------|---------------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------------|----------------------------------------------------------------------|
| | and Sports Premium, leads for Personal Development and Behaviour and Attitudes. | | available? Investigate e-learning. | |

Governors may also have their own training and development needs based on their individual skills audit. Details of RoSIS courses available on Governor page of website.