



Meadow View Primary School

Terms of Reference Strategic Planning Committee

Membership	
Name of Governor/Associate Member	Date Appointed to the Committee
B Vickerage (Chair of Governors, Chair of Committee)	13 September 2016
J West (Vice Chair)	13 September 2016
K Smith (Head teacher)	13 September 2016
T White (Training Governor)	13 September 2016
K Taylor (SBM) Associate Member	11 th September 2018
J Logan (Head of School)	10 th September 2019
Disqualifications: Any governor or member of staff who has a business or pecuniary interest in an item for discussion or decision at a meeting must declare that interest at the appropriate time, leave the meeting and take no part in that discussion or decision.	

Chair of the Committee	B Vickerage
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Clerk to the Committee	A Blench
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Meetings	One per term
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Quorum	3 Governors
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<p>Terms of Reference This Committee is responsible for:</p> <ul style="list-style-type: none"> • Planning the structure of the governing body. • Timetabling of governing body meetings • Reviewing the terms of reference of strategic planning committee (These can only be changed by the Full GB) • Proposing agendas for meetings • Review of governor participation (expectations must be made clear to prospective governors). • Review of the effectiveness of the governing body, including any issues relating to the conduct of meetings

- Review of governor skills. Any gaps identified must be referred to the governor development committee.
- Support for clerking arrangements

Date Terms of Reference Originally Agreed by Governing Body Last Reviewed	15.11.16 11.09.18 10.09.19
Signature of Chair of Committee:-	Date:-