
	<p><b>Governance Update</b></p> <p><b>AGENDA</b></p> <p>3 Core Functions</p> <p>i) Ensuring clarity of vision, ethos and strategic direction</p> <p>ii) Holding Executive Leaders to account for the educational performance of organisations pupils and performance management of staff</p> <p>iii) Overseeing the financial performance of the organisation and making sure its money is well spent</p>	
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**Effective Governance is based upon 6 key features common across organisations governed in the education sector**

1. Strategic leadership that sets and champions vision, ethos and strategy.
2. Accountability that drives up educational standards and financial performance.
3. People with the right skills, experience, qualities and capacity.
4. Structures that reinforce clearly defined roles and responsibilities.
5. Compliance with statutory and contractual requirements.
6. Evaluation to monitor and improve the quality and impact of governance.

<b>TITLE:</b> Governance Update	<b>DATE:</b> <i>Spring Term Log – operating in a pandemic</i>
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JMAT Governance Update		
	<i>NB// While operating under Tier 3 and or National Lockdown – all Governance related matters will be conducted remotely.</i>	Action to be taken by
12/02/2021	Since Jan 4 <sup>th</sup> only 6 bubble closures across the Trust compared to 36 in previous term. LFD screening has helped to identify 2 positive cases of coronavirus in asymptomatic adults. Schools continue to monitor staff and pupil cases over half term.	
08/02/2021	Final week of term – schools prepped for disruption caused by snow. DfE confirm that schools will close in full for half term.	
03/02/2021	BCI , Harthill react to bubble closures. 1 <sup>st</sup> case of positive LFD results, confirmed by PCR test at St Ann’s closes a mixed year group bubble. Home Learning Risk Assessment is created and circulated for schools use.	
02/02/2021	<i>Schools closed due to snow</i>	
27/01/2021	Update to Safeguarding in line with KCSIE and Home Learning is shared.	
25/01/2021	2 bubbles close in the Trust. Anston Hillcrest ad KPI. Confirmation that LFD tests are to be extended to non employed staff in setting i.e. Catering and cleaning teams.	
21/01/2021	Attendance is reviewed across the Trust, on balance attendance for face to face content remains stable average of 27%.	
19/01/2021	Schools begin to prepare for the LFD testing of Primary Staff, and await arrival of packs in to school. – DfE Webinars. A weekly review of the attendance in our schools despite efforts to review places given are to those where it is essential meeting the criteria of Vulnerable or Critical Worker, the overall % in settings remains the same.	
18/01/2021	All RA across the Trust relating to Covid were reviewed centrally and feedback reported to HT.	
14/01/2021	<i>Schools closed due to snow, remained closed on FRIDAY</i>	
	<i>15/01/2021</i>	
13/01/2021	Implementation of medium term solution for caretaking at BH.	
12/11/2021	Updated Guidance now received from DfE – Critical Worker and Remote Learning. Laughton J&I Closed due to water pipe burst. HT meeting called for 12/01/21. LGB dates for Spring 1 set with Clerk and HT/CoG. Instruction for all caretakers to wear gloves and mask while on site. Attendance guidance sent by DW.	

	Home learning links applied to JMAT website	
6/1/2021	<p>Following discussions with CEO and HT a review of Numbers and Risk Assessment in schools identified across the Trust, the following decisions were made.</p> <p>AHC – Reached capacity across all bubbles with exception of a couple of vulnerable families whom school are still in communication with. Newsletter sent EOD notifying capacity is reached.</p> <p>BCI – Operating at 50% and all requested satisfied, parents notified 6/1/21 that capacity is reached.</p> <p>BEP – Operating appx 30% all requests where appropriate have been met. Capacity reached with the exception of several vulnerable families which school continue to persist in trying to bring in.</p> <p>BHP – Will be operating at appx 40%, all requests are met and notice to be sent 7/1/21.</p> <p>HHP – Capacity still available, currently operating 3 bubbles, could extend to 4 – parents will be notified on 8/1/21 of update.</p> <p>AHP – Operating at 40% almost reaching capacity – notified parents that bubbles have limited spaces.</p> <p>KPI – Reached capacity in most bubbles, have notified parents as such 6/1/21, but will continue to offer spaces in specific classes if requests are made.</p> <p>KPMJ – Reached capacity across all bubbles, have met all requests and have notified parents. Operating at appx 40%.</p> <p>MVP – Operating at 45%, have met all requests but have now reached capacity across all bubbles and parents notified.</p> <p>FP – Continued capacity across all school. Vulnerable families continue to be encouraged to send children to school.</p> <p>LJI - Operating at 45%, have met all requests but have now reached capacity across all bubbles and parents notified.</p> <p>MSJ – 40 % reached by 6/1/21, all requests having been met. Message sent to all parents.</p> <p>TI – Capacity in all bubbles with the exception of F1. Parents will be notified on 8/1/21 of update.</p> <p>SA - Continued capacity across all school. Vulnerable families continue to be encouraged to send children to school.</p> <p>WCP – Appx 30% uptake, all request met. Parents notified. High number of vulnerable staff has been factored into the capacity available.</p> <p>WCE – All requests have been granted. 25% of pupils in setting for face to face learning. Parents have been notified that capacity is reached according to plan A – this could be reviewed on an on-going basis.</p> <p>WVIC – School pursuing vulnerable families having met all requests of places for face to face learning. School will notify families today if capacity is reached.</p> <p>Considerations in formalising what capacity in each school involves includes the following: available staffing without underlying health issues, size of class room to enable a return to social distancing measures, ability to provide remote learning simultaneously with face to face learning, number of vulnerable pupils, availability of specified roles i.e. First Aid, DSL, Facilities Services, Admin and Leadership.</p> <p>Message applied across Trust schools with “nearing capacity” inserted where appropriate.</p> <p><i>With our school needing to ensure that we have the staffing capacity to deliver both remote and face-to-face learning simultaneously, while also ensuring that our school is as safe as possible, we have reviewed our Covid Risk Assessments to assess capacity within school. We have received requests from eligible parents for a place for their children and are delighted to have been able to accommodate all requests. However, we have now reached capacity. As such, we cannot guarantee a place for any future requests and will add these to a waiting list. Can I thank all parents who have worked with us in these very challenging times.</i></p>	

	<ul style="list-style-type: none"> <li>Trust decision to distribute FSM vouchers to eligible families and not hampers – Hampers for those in DOLCE schools only.</li> <li>Attendance to be logged locally until Monday 11/1/2021 DSL to advise of appropriate codes to use.</li> </ul>	
5/1/2021	<p>After the Prime Ministers announcement on 04/01/2021, Schools moved to remote learning immediately for all pupils, with schools opening for critical workers and vulnerable children only with the exception of Early Years. Messages sent to parents overnight and a message with guidance shared on JMAT website. Phone calls were made to establish eligibility throughout Tuesday with initial attendance in setting very low.</p> <p>A HT meeting was called for 11am on 05/01/2021 – HT advised to review numbers over the next few days which will inform individual plans. Social distancing to be maximised where possible and home learning delivered with parity for those in attendance.</p> <p>Risk Assessments reviewed on 05/01/2021 accounting for staff absence due to CEV, the recent union guidance and other illness, to establish capacity in existing staffing. Other changes and guidance relating to Risk Assessments are:</p> <ul style="list-style-type: none"> <li><i>There will be no Educational Visits within this period of National Lockdown undertaken by our JMAT schools, including the previously allowed Swimming Lessons.</i></li> <li><i>FSM - we await confirmation from both Rotherham and DfE in terms of contingency for eligible pupils remaining at home - we expect this by the end of the school day. All catering staff should be on site in typical fashion.</i></li> <li><i>Early Years settings remain open - this includes where schools own provision includes to 2year olds+ -</i></li> <li><i>The updated RA does not refer to Friday afternoons. This was phased out last year and therefore the Lockdown provision for critical worker pupils and vulnerable will be M-F provision. Part Time places remain on a part time basis as before Lockdown.</i></li> <li><i>Supply Staff, if needed can be utilised, however we feel that once we get to next week, there will be little cause to engage supply.</i></li> <li><i>Those clinically vulnerable (previously shielding) and Pregnant should not be in setting. Even those workers who are desperate to be in setting - must now work from home. Letters to CEV will be forthcoming, however presume on the last lockdown - those that were then will now be also and do not wait for the letter before assigning work from home tasks.</i></li> <li><i>Priority Testing and Infection Control remains operational - anyone feeling unwell with assumed coronavirus should seek a test by contacting me directly. - A link is enclosed on the Risk Assessment that once personalised and populated should be shared with all staff.</i></li> <li><i>Update Vulnerable Staff and Pupils RA including EHCP's to reflect changes.</i></li> <li><i>Support in terms of Home Learning is available from Jo D.</i></li> </ul> <p>Only Brinsworth Howarth Primary School remains closed fully, due to a Covid Outbreak over the Christmas period. BH is due to reopen to eligible pupils on Monday 11<sup>th</sup> January.</p>	
	Governance remains operating on a remote basis. Other Spring Term Agenda items will be circulated centrally with HT's encouraged to provide individual school updates regularly via their Chair of Governors.	

**GOVERNOR – PLEASE MAKE ANY COMMENTS/QUESTIONS HERE THAT YOU WISH TO ADDRESS AT THE MEETING:**

**05/01/2021** – Directors asked whether remote learning had been set up for BH pupils, How the Trust has supported BH and how the Central Office will be running during Lockdown. *These questions were responded to directly.*

